



# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on 20th. May 2024 at  
7pm at Warmsworth Stapleton Road Centre.**

**Members Present:** Cllrs. D Maxey (Chair), C Pattison, P. Cole, S Beech, K. Lenham, & A. Bennett

**In Attendance:** The Clerk, Mr A. Bosmans

**Apologies:** Cllr J Craggs - reason for absence given

**Members Absent:** None

It was reported by the Chair that there was another Casual Vacancy as by virtue of non-attendance for six consecutive months, Neil Richardson had been removed as a Councillor.

There were 8 members of the public in attendance.

**Per the Agenda, The Chair reminded Councillors and public present that following legitimate complaints about behaviour, everyone should adhere to and respect Standing Orders and the Code of Conduct at all times. They should not talk over other people and indicate to the Chair that they wish to speak.**

## **24/067 To Elect a Chair for the forthcoming period 2024 - 2025**

It was agreed after proposal and seconding that the outgoing Chair should be elected for the forthcoming year. The Chair was asked to sign the Declaration of Office

**RESOLVED:** Cllr Dave Maxey is elected as Chair for the forthcoming year.

## **24/068 To Elect a Vice-Chair for the forthcoming period 2024 – 2025**

It was agreed after proposal and seconding that Cllr Pattison should be elected to the role of Vice-Chair for the forthcoming year.

**RESOLVED:** Cllr Chris Pattison is elected as Vice Chair

## **24/069 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting.**

There were no disclosures of Interest

## **24/070 To identify items for which the Press and Public may be excluded.**

Item 24 was identified. There was a short session minus Press and Public at the end of the meeting.

## 24/071 Public Participation Session

There were questions from several plot holders from the allotments including specific mention of the state of the roadway – It had been infilled, but the quality of the infill was questioned. Councillors resolved to act upon this immediately but one of the councillors was upset as she had spent a lot of time on this.

The Chair mentioned that quotes were being assembled for a stand-alone defibrillator and that there would not be a new committee allowed on the allotments because of previous actions by committee members and individuals who were tenants.

There was, however, to be a consultation committee to which all allotment holders would be invited every second month at a fixed date and time, at which all problems could be raised, taken away and addressed.

At this point there was some disruption from the members of the public and a short recess was requested and granted by the Chair.

When the meeting resumed, there were adverse comments with reasons as to why the patched-up holes were unsuitable as it was alleged the material used was contaminated with sharp steel and other detritus.

The Chair gave promise that this would be investigated immediately.

The members of the public exited at this stage.

## 24/072 To resolve that the minutes of the meeting of the Council held on 8th. April 2024 be signed as a correct record.

**RESOLVED:** The Minutes of the meeting held on 8th. April 2024 are accepted as a true record.

## 24/073 Unresolved Items from Previous Minutes / Clerk's Update

Because of a full Agenda – Chair asked for an agreement to remove the Completed items and refrain from comment on progress on the others until the next meeting – this was Agreed

- a. Lords Head Lane Petition – This was requested to remain on the agenda, renamed to Lords Head Lane, One Way, Cycle Path, and Pedestrian Way, alongside Sheffield Roads proposed development onto the Halt, with the Broomhouse Lane Development – awaiting further action from DMBC Planning Department – **ONGOING**
- b. Root problem from Holiday Inn Trees – New Hotel Manager has been approached – Cllr Pattison to update – contact received from Doncaster Council, Further meeting with Tree inspector – update from Cllr Pattison– **ONGOING**
- c. Defibrillator – Ordered, delivered, and installed just awaiting registration details to be confirmed by supplier - **ONGOING**
- d. Signage and Dog Fouling – Signs have been received, and were now awaiting positioning on the King George Field and on the Allotments - **ONGOING**
- e. Police Presence in Warmsworth – Police been to see Centre and talk with Clerk – some more work necessary with Clerk and Police on using Hub regularly but another meeting with PCSO is planned - **ONGOING**



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- f. Clearing litter on the motorway and at the local junctions – Highways England have been contacted and replied indicating that the litter is scheduled to be cleared in the next couple of weeks???  
**ONGOING**
- g. Casual Vacancy – notified to Doncaster Council Elections Unit and now be advertised – **ONGOING**
- h. Smokers discarded Tabs – it was mentioned that these get everywhere – the Clerk will order a new box for discarded tabs and designate an approved smoking area. Not ordered yet – **ONGOING**
- i. Further liaison with Suez over damage to Cricketers car park – Person in charge refuses to accept liability but has acknowledged that lorries will not use the car park anymore – per footage shown – **COMPLETED?**
- j. Allotments to have potholes filled - **COMPLETED**
- k. Poppy Appeal Posters printed & Distributed – **COMPLETED**
- l. Letter to Gala Committee Re Section 137 – sent and donation arranged – **COMPLETED**
- m. Cllr Pattison to arrange meeting with DMBC Councillor Phil Cole re damaged grass verges – Cllr Pattison update - **ONGOING**
- n. Funding for Summer play scheme – Cllr Sally Beech to contact DMBC Councillor Rob Reid to ask for funding. – Update from Cllr Beech – **ONGOING**
- o. Complaint over access for disabled to the King George Field – Clerk has sent a reply and arranged for a key to be delivered to the address for future use - **COMPLETED**

**24/074 To Resolve that Existing Standing Orders for Warmsworth Parish Council continue for Another Year**

No issues were highlighted, and Standing Orders were agreed. Clerk indicated any proposed changes would be brought back to the Parish Council for agreement in future.

**24/075 To Resolve that Existing Financial Regulations for Warmsworth Parish Council Continue for Another Year.**

A new set of Financial Regulations has been proposed by NALC and the Clerk would bring these to the next meeting – in the meantime existing Financial Regulations were endorsed.

**24/076 To Decide upon a suitable co-option to replace resigning Councillor – still leaves one vacancy**

Cal Lacey was present, having expressed a wish to become a Councillor and introduced herself to Councillors and what she could bring to the role.

There was a proposal, and a Seconder and Cal Lacey was approved to fill the Casual Vacancy

**RESOLVED:** Subject to Induction and signing the Declaration of acceptance of office, Cal Lacey is appointed to the Casual Vacancy as Parish Councillor to assume full duties at the next meeting.

  
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## 24/077 To Hear Reports on the work of External Bodies

### a. Allotments – Cllrs. Bennett / Beech / Maxey

A Consultative Committee at which all plot holders can attend and will be invited, will be established by a set of Standing Orders and Objectives to be ratified from a Draft at next month's meeting – the meetings are probably likely to start every two months commencing July 2024 – details will follow later.

Councillors also agreed to send some flowers to the lady that tripped and fell over one of the unrepaired holes.

### b. Playing Fields / Environment

Still concerns over dumping in Common Lane beyond the Cricket Club are to be considered and measures to prevent vehicles could be a solution. Dumping is still taking place.

The King George Field was very boggy at an early stage this year – although it is the very wet late winter and early spring to blame, it was thought that drainage may be an issue and there may be a need to look at funding from external sources such as Sport England. In the meantime, the Cricket Club have engaged a drain specialist to ascertain where possible blockages are in the field drainage using old plans from when the drainage was installed.

The old main gate wall on the field has been crumbling but the specialist builder has been in touch at last and is negotiating a time to come and fix it with Cllr Pattison.

The Tree specialist at DMBC has been again to inspect the root problem and again it has been established that the Holiday Inn is liable for the damage – they have been asked to look into this and have agreed.

### c. Cricket Club – Nothing Reported – other than above.

### d. Football Club – A letter has been sent to the Lions requesting a thorough cleanse of the building following a recent inspection. It was sent with the annual lease – Clerk awaits a reply.

### e. PCJCC – No Meeting

### f. PROW – meeting due on 11<sup>th</sup> April – nothing to report – Agenda was circulated to Councillors.

### g. DTUG – The Edlington Service has been noticeably more reliable since it ceased to be a cross-city Service to Clay Lane.

### h. Don Gorge – Local Councillor Glen Buff is attempting to promote a circular gorge walk. Cllr Bennett was present at the traditional ceremony “The Beating of the Boards” on Rogation Sunday.

### i. Quarry Liaison – Cllr Bennett reported that the border hedge on Sheffield Road was getting long – this was the Quarry's responsibility – he was urged to contact the Quarry direct.

### j. Accounts Inspection – To be arranged between the Internal and External Audit.

### k. HR Issues – There were no serious issues. A meeting is planned between HR and an employee – this would be documented discussion.

### l. Gala Committee – The Appeal for funding of £500 had subsequently been knocked down to £250 and The Clerk had, as instructed, sent an email explaining this and had also made the donation under Section 137.

The Chair has been invited back onto the Committee.



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- m. YLCA South Yorkshire Branch – no representative at present – Clerk sends details to all Councillors. Next meeting in June.

**24/078 To Appoint Representatives on the following bodies for the Financial 2024 – 2025**

- a. Allotments \_ Cllrs Bennett, Beech & Maxey
- b. Environmental Group / Playing Fields - Cllrs Pattison & Maxey and Stakeholders
- c. Cricket Club – Cllr Alan Bennett
- d. Football Club – Cllr Maxey
- e. PCJCC – Cllr Phil Cole agreed to attend
- f. PROW – Cllr Pattison
- g. DTUG – The Clerk
- h. Don Gorge – Cllr Alan Bennett
- i. Quarry Liaison – Cllr Alan Bennett and Phil Cole
- j. Accounts Inspection – Cllrs Beech, Lacey, and Maxey
- k. HR Committee – Cllrs Lenham, Cole, and Lacey
- l. Gala Committee – Cllr Maxey
- m. YLCA – South Yorkshire Branch – No volunteers – Clerk will circulate meetings etc
- n. Hub Committee – Cllrs Bennett / Pattison / Maxey and Lenham
- o. Events Committee – Cllrs Beech / Craggs and Lacey

**24/079 To Discuss items arising from the Stapleton Road Implementation Committee**

Another meeting needs to be scheduled. The Defibrillator is awaiting confirmation of registration with the emergency services but is in situ.

**24/080 To Discuss Environmental / Climate**

There were no items to discuss at this meeting.

**24/081 To discuss Certain Parking restrictions for non-patrons at the Hub including signage and a gate / simple barrier to restrict access**

Chair led on this – Football, Cricket, Hub users, and staff as well as play school staff and visitors will still have access – but signage and restrictions need to be in place as some dates – especially Thursday the Centre and car park are both full – there also needs to be space for King George Field sports events for cricket and football who have both been given permission to use the car park.

Usage will also be permitted for the staff at the playgroup in the old centre and for visitors and parents to that centre.

**RESOLVED** : Signage and restrictions are imposed on non – centre users of the Carpark with effect from Summer 2024

**24/082 To Discuss and Receive Correspondence**

- a. Community First Yorkshire – Newsletters – Various
- b. NALC – Newsletters
- c. Fields in Trust – Update Newsletter
- d. YALC – White Rose Update / Training bulletins
- e. Northern Gas Networks – Update
- f. SLCC – Newsletters
- g. YALC – Revised Training programme
- h. PCJCC – Meeting presentations
- i. YLCA – Consultations on Standards in Public Life
- j. SY Mayoral Office – Latest Bus changes (minor) - Correspondence was noted



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## 24/083 Members Items

Storage for Edward Marcus Ltd and Possible formation of a new "Friends of King George Field" Group will be placed on the next Agenda.

## 24/084 To Discuss Financial Matters

- a) To approve Orders for Payment – April and May **APPENDIX 1 a & b**  
There were no queries about the payments, and they were noted.
- b) Budgets and Bank Reconciliation – April 2023 – **APPENDIX 2 & 3**  
**RESOLVED**: The payments, Budget & Bank Reconciliation to end of April 2024 be approved
- c) To Receive the Annual Internal Audit Report – **APPENDIX 4**  
**RESOLVED**: The Internal Auditor's Report is Noted without any issues identified
- d) To Receive and Approve the Annual Governance Statement –(Section 1) – **APPENDIX 5**  
All of the Questions were outlined by the Clerk and answered in the affirmative  
**RESOLVED**: That the Annual Governance Statement is Received and Approved
- e) To Receive and Approve the Annual Accounting Statements (Section 2) **APPENDIX 6**  
**RESOLVED**: That the Section 2 of the Annual Governance Statement is Agreed
- f) To Approve the dates for Public Inspection – **APPENDIX 7**  
**RESOLVED**: That the dates as suggested are published as the dates for Inspection of the Annual Accounts
- g) To re-appoint the Internal Auditor Mr Anthony Stanley  
**RESOLVED**: That Mr Anthony Stanley is appointed as Internal Auditor for Warmsworth Parish Council for 2024 - 2025

At this stage Cllr Phil Cole left the meeting which was still quorate.

24/085 To Consider Resolutions Notified by Members - None were notified.

## 24/086 To Consider Planning Matters

**23/00039/REF – Appeal against Decision - 107 And 109 Sheffield Road Warmsworth Doncaster DN4 9QX**  
Residential development to construct 4 detached dwellings to rear - The Appeal has been dismissed – This was noted

**24/00782/3FUL** - Removal of existing ground floor kitchen extension and replacing with new kitchen/bedroom ground floor extension (being a resubmission of  
**23/00968/3FUL) - 33 Grosvenor Crescent Warmsworth Doncaster DN4 9NJ**

There were no observations on this application.

## 24/087 To Confirm the date of the Next meeting.

Monday 10th June 2024 at 7.00 pm – Warmsworth Community Hub, Stapleton Road

## 24/088 To Move that Press and Public are Excluded.

Cllr Pattison asked for a donation towards the Planter which the Environment Group had secured some funding for and also asked for Warmsworth Parish Council to adopt it.

**RESOLVED**: That a Section 137 donation is made and the planter, when received is adopted by WPC.



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# WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Annual Parish Assembly held on 20 May 2024 in  
the Community Hub, Stapleton Road, Warmsworth at 6.30pm**

**Members Present:** D Maxey (Chair), S Beech, A Bennett, K Lenham, P Cole & C Pattison

**In Attendance:** Mr A. Bosmans (Clerk) – 1 member of the public was in attendance.

**Apologies:** Cllr J Craggs – Reason was accepted

**Members Absent:** None

**2024/A001 To Receive Minutes of the last Annual Parish Meeting held on 9<sup>th</sup> May 2023**

These had been approved at the 2023 June Normal Parish Council Meeting

**2024/A002 Report from the Chair covering activities of the Council**

This was received and it will be placed on the website for inspection.

The meeting closed at 6.40pm

  
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