



WARMSWORTH PARISH COUNCIL COUNCIL MEETING

**Minutes of the Parish Council Meeting held on 10th. June 2024 at
7pm at Warmsworth Stapleton Road Centre.**

Members Present: Cllrs. D Maxey (Chair), C Pattison, K. Lenham & A. Bennett

In Attendance: The Clerk, Mr A. Bosmans

Apologies: Cllrs J Craggs, C Lacey, S Beech & P. Cole

Members Absent: None

The reasons for apologies were accepted

There were 4 members of the public in attendance.

Per the Agenda, The Chair reminded Councillors and public present that following legitimate complaints about behaviour, everyone should adhere to and respect Standing Orders and the Code of Conduct at all times. They should not talk over other people and indicate to the Chair that they wish to speak.

24/089 To receive Disclosures of Interests from Councillors on matters to be considered at the meeting.

There were no disclosures of Interest

24/090 To identify items for which the Press and Public may be excluded.

Items 10 & 19 and allotments were identified. There was a short session minus Press and Public at the end of the meeting.


24/091 Public Participation Session

There were questions from several plot holders from the allotments including when the consultation event would take place and the right to light fires.

A plot holder also commented about the state of the hedge behind his plot and that this was hindering his ability to use the land to grow, and some plots being unattended at all.

The Chair indicated that they would act on the latter two points and announced the date of the first consultation event (3rd August).

The members of the public exited at this stage.


8/7/24

24/092 To resolve that the minutes of the meeting of the Council held on 20th. May 2024 be signed as a correct record.

RESOLVED: The Minutes of the meeting held on 20th. May 2024 are accepted as a true record.

24/093 To resolve that the minutes of the meeting of the Annual Meeting of Electors held on 20th. May 2024 circulated to members, be signed as a correct record.

RESOLVED: The Minutes of the Annual Meeting of Electors held on 20th May 2024 are accepted as a true record.

24/094 Unresolved Items from Previous Minutes / Clerk's Update

- a. Lords Head Lane - Doncaster Highways are investigating the most effective calming measure for Lords Head Lane. Highways will be contacting the parish council once there has been a decision made on the best calming equipment and when it will be installed. – **ONGOING**
- b. Root problem from Holiday Inn Trees – New Hotel Manager has been approached – Cllr Pattison to update – contact received from Doncaster Council, Further meeting with Tree inspector – update from Cllr Pattison– **ONGOING**
- c. Defibrillator – Ordered, delivered, installed and registered – **COMPLETED**
- d. Signage and Dog Fouling – Signs have been received, and were now awaiting positioning on the King George Field and on the Allotments - **ONGOING**
- e. Police Presence in Warmsworth – Police been to see Centre and talk with Clerk – some more work necessary with Clerk and Police on using Hub regularly but another meeting with PCSO is planned - **ONGOING**
- f. Clearing litter on the motorway and at the local junctions – Highways England have been contacted and replied indicating that the litter is scheduled to be cleared in the next couple of weeks???
- COMPLETED**
- g. Smokers discarded Tabs – it was mentioned that these get everywhere – the Clerk will order a new box for discarded tabs and designate an approved smoking area. Not ordered yet – **ONGOING**
- h. Letter to Gala Committee Re Section 137 – Reply received – some money as agreed sent to the committee who were displeased about the amount – **COMPLETED**
- i. Cllr Pattison to arrange meeting with DMBC Councillor Phil Cole re damaged grass verges – Doncaster Council have agreed to build a path that covers the mud between Mill Lane and Sheffield Road – they have also agreed to install a shrub bed and 3 bollards to protect it opposite the Chemist on Edlington Lane – this will hopefully happen later this year. Pattison update - **ONGOING**
- j. Funding for Summer play scheme – Clerk has completed a form and lodged with Doncaster Council – **ONGOING**
- k. Signage and barrier for non-patrons at the Hub – being sought from a supplier and a policy also being drafted - **ONGOING**



8/7/24

24/095 To Resolve that Existing Financial Regulations for Warmsworth Parish Council Continue for Another Year.

A new set of Financial Regulations has been proposed by NALC and the Clerk would bring these to the next meeting – in the meantime existing Financial Regulations were endorsed.

24/096 To Decide upon a suitable co-option to replace resigning Councillor – still one vacancy

The Clerk had received an informal request from a Warmsworth Resident to be considered for the one vacancy – he was requesting further details and would update councillors at the next meeting.

24/097 To Hear Reports on the work of External Bodies

a. Allotments – Cllrs. Bennett / Beech / Maxey

A suitable supplier was sourced and agreed for the allotments Defibrillator – another Committee Meeting would be scheduled for next week or the week after, but before the consultation event on 3rd July.

There was a need to look into neglected plots and the Clerk agreed to contact one tenant who was ill and had not visited for some time – all agreed that this should be sympathetically dealt with.

More regular on the spot inspections were to be planned – almost certainly monthly and enforcement served on neglected plots.

b. Playing Fields / Environment

The King George Field had been inspected and there were some serious issues with drainage – a full report was awaited, and a new Stakeholder Meeting was to be arranged.

The old main gate wall on the field has been crumbling but the specialist builder has been in touch at last and is negotiating a time to come and fix it with Cllr Pattison.

The Tree root problem is still with the Holiday Inn to look at rectifying.

It was requested that an extra 3 more hours could be allocated (if finance permits) per week to environmental and especially Allotment needs re gardening / tidying up. The Centre Manager at the Hub has expressed an interest in this.

The culvert at the side of the KGF was inspected by Severn Trent Water who indicated that this was not their problem – dredging etc was for Doncaster Council to do – They left the paperwork on this – Clerk will investigate

c. Cricket Club – Now started playing as the weather had been dryer and the pitch was playable.

d. Football Club – Nothing to report except that they have also requested that a Stakeholders meeting be requested and that the Gala Committee Attend to discuss in conjunction with the cricket club, what facilities are required to be open in both buildings and the siting of the stalls.

e. PCJCC – No Meeting

f. PROW – Nothing to report.

g. DTUG – Nothing to report.



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- h. Don Gorge – Cllr Bennett was present at the meeting and various issues were raised and reported in the minutes which the Clerk circulates to all councillors when received – They had specifically requested a donation to cover their insurance which the Clerk needed in writing – the sum was for £137.30 which was agreed – the Clerk will sort.
- i. Quarry Liaison – Nothing to report.
- j. Accounts Inspection – To be arranged between the Internal and External Audit. Cllrs Beech and Lacey would do this on an agreed date.
- k. HR Issues – There were no serious issues. A meeting had taken place between HR and an employee – outcomes were ongoing.
- l. Gala Committee – Committee members are to be invited to the next Stakeholder Meeting
- m. YLCA South Yorkshire Branch – no representative at present – Clerk sends details to all Councillors.

24/098 To Discuss items arising from the Stapleton Road Implementation Committee

Another meeting needs to be scheduled.

24/099 To Discuss Environmental / Climate

There were no items to discuss at this meeting.

24/100 To Discuss and Receive Correspondence

- a. Community First Yorkshire – Newsletters – Various
- b. NALC – Newsletters
- c. Fields in Trust – Update Newsletter
- d. YALC – White Rose Update / Training bulletins
- e. Northern Gas Networks – Update
- f. SLCC – Newsletters
- g. YALC – Revised Training programme
- h. PCJCC – Meeting presentations
- i. YLCA – New Website
- j. YLCA – South Yorkshire Branch Meeting – WPC needs a representative
- k. NALC – Good Councillors Guide – new online edition – Clerk to advise
- l. YLCA – Reminder of Consultation on Standards in Public Life

Correspondence was noted

24/101 Members Items

No items were notified

24/102 To Discuss Financial Matters

- a) To approve Orders for Payment – June - **APPENDIX 1**
There were no queries about the payments, and they were noted.
- b) Budgets and Bank Reconciliation – Junel 2024 – **APPENDIX 2 & 3**

RESOLVED: The payments, Budget & Bank Reconciliation to end of June 2024 be approved



At this stage Cllr Phil Cole left the meeting which was still quorate.

24/103 To Consider Resolutions Notified by Members - None were notified.

- a) To consider the Formation of a "Friends Group" for the King George Field – This was deferred to the next meeting in July
- b) To Consider Formally asking Doncaster Council for a schedule of Grass Cutting in Warmsworth

Councillors were concerned at the lack of service re cutting of the verges and tidying up / litter collection etc – Clerk agreed to ask Doncaster Council Streetscene for a schedule and if one is not forthcoming why?

- c) To Consider the Formal Establishment of an Allotments "Open Forum" with Objectives and application of Standing Orders that apply already to the Main Parish Council Meeting

A short discussion thought that this was a good idea and should free up time in Parish Council meetings – it was agreed to trial these under normal Parish Council Standing Orders, every two months on a Wednesday – date to be agreed once the Allotments Committee had convened after the Clerk had returned from Leave. The Clerk would establish some objectives for the forum and the rules etc to be formally agreed at the next Parish Council, but in the meantime agreed in principle.

RESOLVED : That an Allotments Forum be established to meet bimonthly to accept any problems ideas and suggestions from any plot holders.

24/104 To Consider Planning Matters

24/00934/FUL– Erection of a detached double garage - Warmsworth House Quaker Lane Warmsworth Doncaster

The Clerk pointed out that this was non contentious as the Local Authority had already specified that all building work must be by specialist builders with materials in keeping with all the buildings in this designated conservation area. Councillors were satisfied and offered no further observations.

24/105 To Confirm the date of the Next meeting.

Monday 8th July 2024 at 7.00 pm – Warmsworth Community Hub, Stapleton Road

24/106 To Move that Press and Public are Excluded.

Tenders for Allotments "special" Defibrillator were considered, and a contractor agreed.

